



Melbourne City FC – Legal Counsel

- Elite, professional sporting environment in an Australian based global organisation.
- High performing, empowering and engaging workplace.
- Immediate start.

The Job

An exciting opportunity has arisen for a Legal Counsel to join our in-house legal team on a full-time basis.

Reporting into the General Manager - Legal, Risk & Compliance, this is a key multi-faceted role within the Club providing accurate and timely legal services across all departments and occasionally the wider City Football Group.

Who are we?

Melbourne City FC is part of a global football business, City Football Group (CFG). We compete in Australia's elite domestic football competition, the A-Leagues with both a men's and a women's team, state and youth leagues, the Australia Cup competition and the Asian Football Confederation competitions including Asian Champions League.

CFG currently consists of 13 football clubs, including Manchester City FC, and is one of the fastest growing sporting organisations in the world.

City people are entrepreneurial, innovative, open-minded and team oriented. We are humble and hardworking, challenge conventional thinking and have a will to win. We combine genuine understanding of the importance of our local communities with a global approach. Our ambition is to develop the best footballing talent on the pitch and the best people off the pitch and we are committed to growing a sustainable and socially responsible organisation.

Our Club supports flexibility however, we have created parameters with onsite presence as we believe in the benefits of working side by side. We have built our new state of the art office at Casey Field is very different from a traditional workspace. We've created a space which supports collaboration with key activities from the individual work point to the team neighbourhood. We want our people to come to work to be energised, build rapport, connectiveness and friendship, which ultimately drives performance towards something bigger than ourselves.

If you are selected, you will gain a unique access to internal pathways within Melbourne City FC, nationally and globally through CFG.

Key Responsibilities

- General Agreements - Drafting, reviewing and negotiating agreements in relation to a broad range of commercial and operational agreements, including sponsorship, procurement, IT, digital, retail, and supplier agreements as well as providing legal support for larger ad-hoc transactional and project work.
- Football related activities – annual FA licensing program, player transfers and loans, game day arrangements including with stadiums, administration related to Asian Champions League and Australia Cup participation, player disciplinary proceedings, and City Football Schools work
- Corporate – supporting Board operations across Australian entities – including CiTC Charity – liaising with CFG to implement group initiatives, policy related work, ASIC filings and record keeping, and coordinating with other CFG companies, where required.

- Safeguarding – supporting compliance across all safeguarding activities including game day activities, where necessary.
- Immigration - liaise with the Club's immigration service providers and internal stakeholders to coordinate efficient service and ensure compliance with visa regulations for players and staff, where required.
- Establishing effective relationships across the Club, creating associations of trust and respect with key stakeholders.
- Any other duties or responsibilities, reasonably connected to the Legal Department, the Club within the postholder's scope.

Skills, Experience & Desired Attributes

- Qualification as a Lawyer in Australia.
- 2 - 4 years' post qualification experience.
- Experience and knowledge of commercial law.
- Diligent and thorough research, planning and organisational skills
- Demonstrated technical legal drafting experience with excellent attention to detail.
- Ability to manage a varied workload across multiple areas of the law.
- Excellent communication and relationship building skills, especially with non-legal business colleagues.
- Proactive self-starter with ability to work independently and in a team.
- Willing to develop, learn and take on feedback from experienced professionals.
- Positive and collaborative attitude.
- Proven integrity and discretion.
- Ability to build relationships and influence others.
- Task focused with a strong work ethic.
- Flexible, professional mindset and demeanour.

In return, we provide you with:

- Opportunity to join a Global Sporting Network.
- Great staff incentives including deals and discounts with corporate sponsors.
- Reward & Recognition bonus scheme.
- Club Staff events.
- Club kit and memberships.
- Employee Assistance Program.
- Free onsite parking at new state of the art facility at Casey Fields.

So, if you believe you fit this brief, want to leave the corporate world and work in sport, then we're keen to hear from you! Please send your covering letter, resume and your ballpark salary expectation for this position to Susan Mills, General Manager - Human Resources at recruitment@melbournecityfc.com.au. Applications close on **Sunday 15 September 2024**. This position is only open to candidates with current Australian work rights and only shortlisted candidates will be contacted.

The City Football Group is fully committed to safeguarding children and other vulnerable people across our business. As such, this appointment will be subject to Safer Recruitment processes including satisfactory criminal record and other background checks. City Football Group promotes equal opportunities in employment we positively welcome applications from all candidates.

We will screen all applicants and select candidates whose skills and experience seem to meet our needs. We will carefully consider your application during the initial screening and will contact you only if you are selected for an interview. Employment is subject to the provision of proof of eligibility to work in the respective country.