



MELBOURNE CITY FOOTBALL SCHOOL COACH - Casual - JOB DESCRIPTION

JOB TITLE:	Melbourne City Football School Coach – Outfield & GK Coaching Roles
DEPARTMENT:	Football Education
REPORTS TO:	Head Coach – Melbourne City Football School
LOCATION:	Various venues across Melbourne – Australia

Please note if successful you will need to have valid working rights in Australia. You will be required to be available to work on evenings, weekends & during the school holidays within Melbourne / Victoria.

Those that are selected will be invited to a recruitment day which will take place on Sunday 21st June at the Melbourne City Football Academy from 10am until 4pm. Those that are successful from the recruitment day will proceed to an onboarding evening which will take place on Friday 26th June from 5pm until 9pm.

Job purpose

The delivery of Football Education programs in Melbourne, Australia with the possibility to support other football education programs within Australia.

Key responsibilities

- To ensure the Melbourne City coaching philosophy, methodology and principles are incorporated into the delivery of the programs across different venues within Melbourne, Australia.
- To plan, prepare and deliver the city play model curriculum to the highest standard to the participants within the program from the age of 3-18 years old.
- To support the Head Coach in ensuring the program is delivered to the highest possible standards within both on and off field environments.
- To be responsible for the written and verbal communication with parents/customers of the players (Point person for parent communication which will include filling places, registers, session timings and answering parent queries)
- To complete term and player reports liaising with the Head Coach in ensuring the QA of the program.
- To learn, develop and implement their understanding of the program and coaching techniques through continuous professional development (Self reflecting on performance and development)
- To take on any duties from the Head Coach to support the development of the program (practical delivery and administration where necessary)

General responsibilities

- This role involves working with children and/or vulnerable adults in a regulated activity (or near children and/or vulnerable adults).



- The post-holder is required to adhere to and uphold all relevant internal policies and procedures and the club commitments to the safeguarding.
- Ensure regular updates are communicated to the relevant internal safeguarding officer(s).

Key relationships

- The Head Coach for Melbourne City Football School
 - The Coaching Methodology Manager of Football Education – Australia
 - Parents / guardians of participants within the coaching program
 - Coaching peers within the Melbourne City Football School program
 - Operational departments at the City Football Academy in Melbourne
 - Project participants and Guardians
 - Key Stakeholders of the project
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Qualifications: the desirable level of educational, professional and/or occupational training required:

- Coaching License (UEFA C / AFC C Licence) or working towards
- Valid Working With Children Check – Victoria State
- Valid First Aid Qualification
- Additional awards or education in football development
- Higher Education Qualifications or working towards

General skills & attributes: Flexibility, communication skills, working individually & in a team

- The ability to create a positive working environment that represents Melbourne City, through positive interaction and professional standards at all venues.
- To have the ability to self-reflect, be a lifelong learner whilst training and developing themselves
- To be able to prepare and record information on documents to support the administration of individual programs
- To have the ability to solve problems, recommend options and be creative when suggesting future development of programs
- To take on additional off field duties and responsibilities while ensuring the completion and quality is of the standard required
- To demonstrate potential leadership qualities such as clear communication, delegation and relationship building
- To develop an understanding of player pathways and to develop what's required for the process of individual players
- To have the ability to organise and develop the different types of football programs

Experience & Knowledge: desirable proven record of experience, profession, or specialism.

- To have experience in creating a positive football environment that will represent Melbourne City
- To have experience implementing a football coaching syllabus in the community, recreation or junior programs
- To have a basic understanding of player pathways and the development process of players.
- To have experience working with players from different age groups within grass roots programs
- To have a basic knowledge and experience in how to develop all ability levels of players
- Ability to present both on and off the field



To apply please email across your up-to-date CV along with a Cover Letter to the below email address:

Tom.Penny@cityfootball.com

Coaching Methodology Manager – Australia.